

10. Creating a Presentation too Long for the Allotted Time

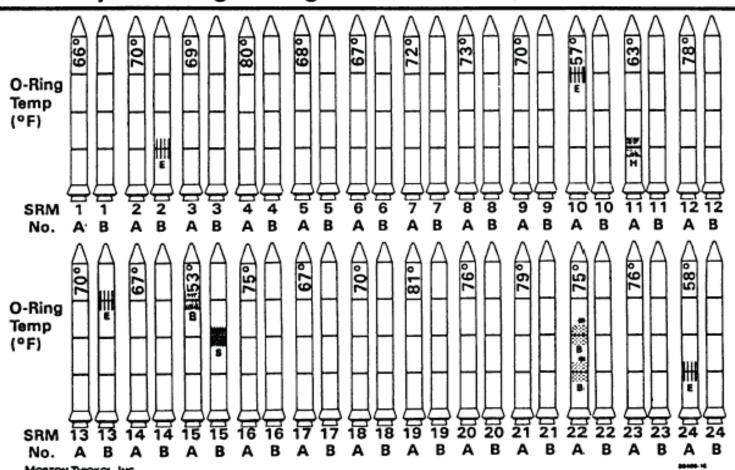
- If time is running out, just speed up
- Never skip any slides
 - You did the work
- Audience came a long way
 - Want to hear the entire talk
 - Even if briefly
- If absolutely necessary (ie. someone cuts your mic), skip the summary/conclusions
 - Just repeats points you already made anyway
- Alternatively, they can pry the podium from your cold, dead hands

8. Busy Slides are a Must

- Adds sizzle to your presentation
- There's a lot going on in your research and you must make your audience understand that through the physical appearance of your slides
 - The more points the better
 - Smaller font also makes one appear more humble
- Don't omit any of the gory details
 - People rarely read your papers
 - This is your opportunity to make the audience understand all the nuances that went into your research
 - The more details you present, the *smarter* you appear
- People have small attention spans these days
 - Graphics, graphics, graphics
 - Pictures are worth a thousand words
 - Thus, you should have a lot of text in your slide to explain the pictures
 - Animations also come in handy
- Colors are fun!
 - Use as many as possible

8. Busy Slides are a Must (cont.)

History of O-Ring Damage in Field Joints (Cont)

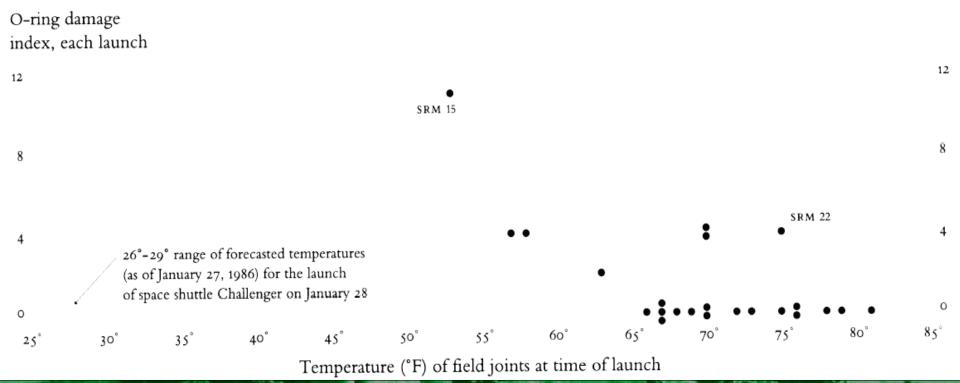


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INFORMATION ON THIS PAGE WAS PREPARED TO SUPPORT AN ORAL PRESENTATION AND CANNOT SE CONSIDERED COMPLETE WITHOUT THE ORAL DISCUSSION

8. Busy Slides are a Must (cont.)

So much less information....



- But don't waste space with things like citations:
 - Tufte, Edward R: Visual and Statistical Thinking, 1997

9/26/2006

Astronomy 836, Top 5...

8. Busy Slides are a Must (cont.)

- One must always speak in complete sentences because sentence fragments make you look incompetent. Also, the audience might mistake misinterpret those brief bullet points.
- Use up as much room as you need to make your point.
- Sometimes it's necessary to say things twice to get the point across.
- Sometimes it's necessary to say things twice to get the point across.
- Don't fret if you think the font gets too small
 - The important people sit up front, anyway



Women are more inclined than men to view the world as more dangerous today compared with other times in their lives. Seventy-six percent of all adults say the world is more dangerous today.



6. Don't Engage the Audience

- Eye contact makes people nervous
 - Averting eyes shows respect
- No distracting motions
 - Always keep arms at side at the podium
- Speak softly
 - The audience will be more attentive
- Avoid rhetorical questions and humor (especially irony)
 - Big sources of confusion
 - I mean, seriously, who would use such a tactic?
 - Crazy people, that's who...
- If you must use the laser pointer, use it constantly and consistently

6. Don't Engage the Audience (cont.)

Docking

157

- L-1 Orbit Insertion
- Execute AR&D
 - 2 video guidance sensors
 - 2 3-D LADAR units to provide AR&D
- Manual rendezvous and docking
 - 2 sets of translational/rotational/throttle hand controllers
 - Remote Manipulator System
 - SSP-CEV UHF communication

University of Maryland Space Systems Design **Space Station Phoenix**

Preliminary Design Review March 14, 2006

4. Don't Worry About Your Target Audience

- It's all about you and the research you've accomplished
 - Can you say "captive audience?"
 - You're the expert
 - The audience's chance to get *your* opinion
- Ignore the knowledge and interests of the audience
 - You're here to teach them
- What if the audience doesn't come away with a heightened sense of interest?
 - Not your fault they don't understand
 - That's why they're not the invited lecturer
- The Gettysburg Address if Lincoln were born in our time period: http://www.norvig.com/Gettysburg/

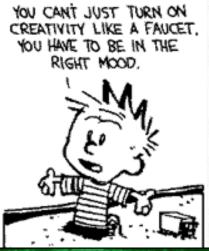
2. Last Minute Preparation



2. Last Minute Preparation (cont.)

- Gives the best results
 - Adds spontaneity to the presentation
- Everyone works best under pressure
 - Just listen to Bill Watterson (Calvin & Hobbes cartoonist)







2. Last Minute Preparation (cont.)

- Don't practice
 - Time better spent doing research
 - Should be churning out more results to fit into your talk
 - Kills the appearance of being spontaneous
- No point in preparing for Q & A session
 - Again with the whole spontaneity thing (really important!)
 - Most likely won't get any insightful questions that you can't answer on the spot, anyway
- Leeds too knew an fun knee grammar and spelling, e van with spell check

Top 10,5 Ways to Give a Bad Talk

- 5. Create a presentation too long for the allotted time
- 4. Create slides that are too busy and full of information
- 3. Don't engage your audience in the discussion
- 2. Don't consider your target audience
- 1. Prepare your talk less than 24 hours in advance